



Neverland Children's Centre Covid-19 Safety Plan

Access To Our Facility:

1. Masks are mandatory for all parents and caregivers while inside our facility, signage posted at the door entrance. School age and daycare staff are encouraged to wear masks while indoors as well. Mandatory for staff to wear masks when greeting the parents, supporting the children in the washroom, diaper and pull-up changing, dealing with minor injuries and any other time it's necessary to come within close contact with the children.
2. Hand washing and or hand sanitizer required upon entrance to our facility by staff, children, parents and caregivers.
3. Only ONE parent or caregiver is authorized to enter the facility at a time, please wait where markers are placed to support physical distancing measures of 6 feet apart.
4. Staff, children, parents and caregivers must NOT enter if they have symptoms of Covid-19. Signage is posted at our entrance for reminders. At drop off, Neverland staff will implement a daily "yes/no" verbal confirmation following the Appendix B Daily Health Check Form (which has been provided to all parents and staff) and also posted. Parents are reminded to assess their children daily prior to drop off.
5. Staff, parents, caregivers and children with symptoms of Covid-19 must stay home until they have been assessed by a health care professional. Please follow the advise and recommendations from a medical professional.

Protocols and Policies if Staff and Children become ILL:

1. At drop off to determine if your child/children should attend Neverland we will be following the Appendix B Daily Health Check form, we will NOT ACCEPT children to enter the facility. Staff at arrival will be EXCLUDED from work also following the guidelines of the Appendix B Health Check form.
2. If children become ill while in our care, our facility protocols are as followed:
 - Staff and child wash hands and each put on a clean mask.
 - Remove child from the group/classroom into the office area, disinfect a sleeping nap time mat for child to sit/lie down on.
 - Call parents/caregivers or alternate person authorized to pick up the child for prompt pick up. Child will be supervised by a staff member until pick up.
 - Disinfect areas and items the child had access to.
3. If staff become ill while at our facility they will wash their hands, put on a clean mask and be excluded from work as soon as possible. Alternate staff will be contacted to replace ill co-worker. Staff are aware and acknowledge to do whatever it takes to be available to come to work to relieve ill co-worker, this could mean change plans etc in order to support each other. Disinfect area and items the staff had access to.

4. Both staff and children will follow the advise and recommendations of a medical professional before returning to Neverland.

Communication to Parents and Caregivers:

1. Our communication will mainly be via telephone calls and emails. We will limit in person meeting as much as possible. If a meeting is required we will maintain our physical distancing measures of 6 feet apart and masks will be mandatory.
2. We have implemented a Locked Door Policy that is in place and will continue until further notice. We will limit or prohibit visitors to enter our facility. New family orientations will be conducted in a vacant area/room not occupied by staff or children. Physical distancing measures of 6 feet apart and mandatory masks will be in place.

Pick Up and Drop Off:

1. Drop off and pick up is limited to ONE ADULT family member at a time.
2. To ensure physical distancing is maintained please stand and wait where the markers are placed to support reminders, one for inside and others outside the main door entrance.
3. Locked door policy is in place during 9:30am to 4:00pm Monday to Friday. If you require to pick up your child during these times, please call the staff phone number posted on the main door entrance to make arrangements.
4. Pick up will be outside as much as possible, weather permitting and if day light saving allows us.
5. Please remember to maintain your physical distancing measures of 6 feet outside on the playground, this includes with staff and other parents as well.

Transportation Policy:

1. Mandatory masks are used while in the vans for staff and all the children.
2. Children and staff use hand sanitizer before entering the vans and hand washing right away upon arrival into our facility.
3. When possible children are seated apart.
4. Staff clean and disinfect the vans two times daily, after the morning drop off and after the afternoon pick ups.

Neverland staff are practising the following protocols:

- Worksafe BC
- Public Health Order
- BC Centre for Disease Control

Neverland Children's Centre recognizes and acknowledges that these are challenging and difficult times for everyone. We appreciate your commitment to support our safely plan and contribute to keep our community safe and healthy.